

## Think Through Nutrition Job Description

<b>Position</b>	Partnerships Manager
<b>Reporting to</b>	CEO
<b>Location</b>	Home-based; with expectations to attend meetings at a central London location and partner locations across the UK as required
<b>Contract</b>	Permanent, subject to 3-month probationary period
<b>Hours</b>	21 hours/week (0.6 FTE)
<b>Salary</b>	£50-55,000 per-annum pro-rata, depending on experience
<b>Key internal contacts</b>	Chief Operating Officer (contract), Scientific Research Manager, Nutrition and Health Communications Officer
<b>Key external contacts</b>	Corporate contacts, external agencies, partners, government bodies, and heads of public

### About Think Through Nutrition

Think Through Nutrition is a leading UK charity dedicated to improving brain health and behaviour through nutrition. Our programmes target vulnerable communities across sectors such as criminal justice, health, and social care. As we expand our innovative initiatives and seek new growth avenues, we are looking for a dynamic Partnerships Manager to lead and expand our corporate engagement strategies.

### The opportunity

This role involves spearheading TTN's corporate partnerships, focusing on establishing and nurturing relationships that support and align with TTN's strategic objectives, particularly our corporate health and wellbeing initiatives.

### Key responsibilities

- Develop and implement a comprehensive strategy for corporate engagement, focusing on building sustainable relationships that yield financial and strategic benefits for TTN.
- Manage a portfolio of corporate partners, including identification, cultivation, solicitation, and stewardship of existing and new relationships. Specifically, this includes developing and progressing a pipeline of new partnerships and prospective corporate supporters.
- Collaborate with internal teams to design and promote partnership packages that integrate corporate objectives with TTN's mission, particularly around employee wellbeing and corporate social responsibility.
- Leverage partnerships for mutual branding and marketing opportunities.
- With the CEO, lead and manage the negotiation of partnership agreements, ensuring they align with TTN's values and compliance requirements.
- Develop annual plans and budgets for corporate partnership activities, monitor progress against goals, and report on outcomes.

- Use CRM tools to manage partner data, ensuring accurate and compliant management of all partnership records.
- Represent TTN at networking events, conferences, and other venues where potential partners may be engaged.

### What you can offer

- Proven experience in partnership management, corporate fundraising, or business development, from within the private or charity sector, and a strong corporate network.
- Strong interpersonal skills with the ability to engage effectively with diverse stakeholder groups, including senior corporate executives.
- Excellent communication and presentation skills, capable of constructing and presenting clear, persuasive, and concise proposals.
- Strategic thinker with the ability to identify opportunities and take initiative in a dynamic environment.
- Effective organisational skills, with the ability to manage multiple projects and deadlines simultaneously.
- Experience using CRM systems to track and analyse partnership activities.
- Competent IT skills, including Microsoft, Google, Dropbox and, ideally, Canva products

### What we can offer

- A competitive salary based on a 21-hour working week.
- Flexible, remote working arrangements.
- Contributory pension scheme.
- 25 days (pro-rata) annual leave entitlement, plus pro-rated bank holidays.
- Opportunities for professional development and growth within a leading charity.

### How to apply

#### Does this sound like the role for you?

If you are motivated by the opportunity to make a significant impact through strategic corporate partnerships, we would love to hear from you. We welcome applications from a range of applicants, including those with lived experience of the criminal justice system, those who have served in the military, and those from groups who are traditionally under-represented in the workforce.

#### What to submit

Please apply with your CV and a cover letter explaining why you are the perfect fit for Think Through Nutrition.

#### Application deadline

Wednesday 15 May 2024 at 12pm.

#### Interviews

Stage 1 interviews will be held via Zoom between Monday 20 May and Friday 24 May 2024.

#### For more information or to apply

Please contact [info@thinkthroughnutrition.org](mailto:info@thinkthroughnutrition.org) if you have any queries about the role or require additional support during the application process.